

**SOUTH MIDDLETON SCHOOL DISTRICT
4 Forge Road, Boiling Springs, PA 17007**

**SCHOOL BOARD MEETING MINUTES
August 15, 2011**

The South Middleton Board of Directors met on August 15, 2011, in the Board Room of the Iron Forge Educational Center for a Regular School Board Meeting. The President, Mrs. Elizabeth Knouse, called the meeting to order at 7:04 p.m.

ROLL CALL

The Secretary called the roll with all members present except as designated:

School Directors

Mrs. Shelly Capozzi

Mr. Derek Clepper

Mr. Joseph Fay, Jr.

Mr. Thomas Hayes

Mrs. Elizabeth Knouse

Ms. Pamela Martin - **Absent**

Mr. Thomas Merlie

Mr. Paul Slifko

Mr. Robert Winters

Administrative Staff

Dr. Patricia B. Sanker, Superintendent

Dr. Sandra J. Tippet, Assistant Superintendent

Janet Adams, Principal - IFEC

Scott Govern, Athletic Director - BSHS

Joseph Mancuso, Principal – BSHS

Visitors

See attachment to the minutes.

Board Secretary

Richard R. Vensel

Solicitor

Philip H. Spare - **Absent**

INTRODUCTIONS AND RECOGNITION - None

ACCEPTANCE OF MINUTES

Mr. Clepper made a motion, seconded by Mr. Merlie, that the Board approves the minutes from the following meeting:

-July 11, 2011 – Regular Board Meeting

The motion passed unanimously.

CITIZENS PARTICIPATION

Mr. Randy Wright, Mr. Roy Randall and Mrs. Barb Brockman spoke to the Board regarding the recent tragedy at Albright College, the death of a BSHS student, Sam Gitt, while at football camp.

REPORTS AND RECOMMENDATIONS OF THE SUPERINTENDENT, ASSISTANT SUPERINTENDENT, BUSINESS MANAGER AND ADMINISTRATORS

Dr. Sanker commented that fall sports practices began today, and the local auditors, Boyer & Ritter, were completing their annual audit in the District.

Dr. Tippet commented that final preparations are being made for the opening of schools on August 29, 2011.

NOTICES AND COMMUNICATIONS

Letter, dated July 11, 2011, from the Pennsylvania Department of Education informing the District that the Division of Federal Programs has determined that South Middleton School District has maintained fiscal effort when comparing the fiscal year ending June 30, 2009, to the fiscal year ending June 30, 2010, and the District is eligible for full participation in federal grant funding for the school year 2011-2012.

NEW BUSINESS

Mr. Slifko made a motion, seconded by Mrs. Capozzi, to approve the agenda of August 15, 2011. **The motion passed unanimously.**

Mr. Merlie made a motion, seconded by Mr. Hayes, that the Board appoints Pamela Martin and Robert Winters as voting delegates to participate in the PSBA Legislative Policy Council meeting to be held on Thursday, October 20, 2011, during the School Leadership Conference in Hershey, PA. **The motion passed unanimously.**

Board Meeting Minutes, 08/15/11, Page 3

Mrs. Capozzi made a motion, seconded by Mr. Hayes, that the Board approves Robert Winters, Pamela Martin, and Derek Clepper to attend the 2011 PASA-PSBA School Leadership Conference on October 18 – 21, 2011, located in Hershey, PA. The motion passed as follows:

Mrs. Capozzi:	Yes	Ms. Martin:	Absent
Mr. Clepper:	Yes	Mr. Merlie:	No
Mr. Fay:	Yes	Mr. Slifko:	Yes
Mr. Hayes:	Yes	Mr. Winters:	Yes
Mrs. Knouse:	Yes		

7 – Yes, 1 – No, 1 – Absent, 0 – Abstentions

Mrs. Capozzi made a motion, seconded by Mr. Slifko, that the Board approves Robert Winters and Derek Clepper to attend the School Law Workshop, scheduled for October 19, 2011, in Hershey, PA. The motion passed as follows:

Mrs. Capozzi:	Yes	Ms. Martin:	Absent
Mr. Clepper:	Yes	Mr. Merlie:	No
Mr. Fay:	Yes	Mr. Slifko:	Yes
Mr. Hayes:	Yes	Mr. Winters:	Yes
Mrs. Knouse:	Yes		

7 – Yes, 1 – No, 1 – Absent, 0 – Abstentions

Mr. Clepper made a motion, seconded by Mr. Merlie, that the Board approves the donation of \$1,000 to the Bubbler Foundation to assist in the cost of the fireworks scheduled for September 4, 2011, at Ecker Field. **The motion passed unanimously.**

Mr. Clepper made a motion, seconded by Mrs. Capozzi, that the Board authorizes the Administration to enter into a contract with the Capital Area Intermediate Unit to provide nonpublic Title I services for the 2011-2012 school year. **The motion passed unanimously.**

Mr. Slifko made a motion, seconded by Mrs. Capozzi, that all of the following be approved in a block motion:

The Board approved the transportation routes and bus stops for the 2011-2012 school year, and authorizes the Superintendent and Business Manager to make any necessary changes to these routes and bus stops during the school year.

The Board approved the list of school buses, school bus drivers, and physicians giving physical examinations to school bus drivers for the 2011-2012 school year.

The Board approved the annual Letter of Agreement between South Middleton School District and the liaison services provider (Teenline Program of Holy Spirit Hospital) for the Student Assistance Program for the 2011-2012 school year.

The Board approved the Purchase of Service Agreement between Northwestern Human Services of PA, NHS Autism School and the South Middleton School District for the provision of classroom services for the 2011-2012 school year at a cost to the District of

\$24,760.80/student, plus the cost of any related service, i.e., speech therapy, occupational therapy, etc., or an individual aide, if required by the IEP.

The Board approved the attached job descriptions for the School Physician and the School Physician for Athletics.

The Board approved Dr. Chad Jumper of Boiling Springs, PA to serve as the 2011-2012 School Physician.

The motion passed unanimously.

Mr. Merlie made a motion, seconded by Mr. Hayes, that the Board rescinds the action taken at the May 2, 2011, Board Meeting where the Board approved the request of the Jeremy Shughart family of 403 South Spring Garden Street, Carlisle, PA to enroll their four children in the South Middleton School District as district residents, beginning with the 2011-2012 school year. (Please note: The Jeremy Shugart family has moved to Tanger Road, a residence within the boundaries of the District, and has enrolled the four children in South Middleton School District for the 2011-2012 school year.)

On a roll call vote, the motion passed as follows:

Mrs. Capozzi:	No	Ms. Martin:	Absent
Mr. Clepper:	No	Mr. Merlie:	Yes
Mr. Fay:	Yes	Mr. Slifko:	Yes
Mr. Hayes:	Yes	Mrs. Knouse:	Yes
Mr. Winters:	No		

5 – Yes, 3 – No, 1 – Absent, 0 – Abstentions

Mr. Merlie made a motion, seconded by Mr. Fay, that the Board approves the employment of the following long-term substitute:

Name:	Brett Sheaffer
Certification:	Social Studies
Position:	Social Studies Teacher – BSHS - LTS (Replacing Shane Stought – on leave)
Salary:	\$42,009 – Masters, Step 1
Starting Date:	Beginning of 2011-2012 school year

The motion passed unanimously.

Mr. Hayes made a motion, seconded by Mrs. Capozzi, that the Board approves the substitute teacher listing for the 2011-2012 school year. **The motion passed unanimously.**

Mr. Fay made a motion, seconded by Mr. Merlie, that the Board approves the following extra duty positions for the 2011-2012 school year:

<u>Position</u>	<u>Name</u>	<u>Salary</u>
Public Relations Newsletter	Bond, Maryalice	\$1,738

Board Meeting Minutes, 08/15/11, Page 5

District Calendar Geiger, Thomas \$3,875

District Calendar Kuffa, Sherry \$956
(Clerical Support)

March Band Assist. Cunningham, Jason \$1,390*
(*Note: Stipend Correction)

The motion passed unanimously.

Mr. Fay made a motion, seconded by Mr. Capozzi, that the Board approves the following extra duty athletic positions for the 2011-2012 school year:

<u>Name</u>	<u>Position</u>	<u>Step</u>	<u>Exp.</u>	<u>Uts.</u>	<u>Salary</u>	<u>Long.</u>	<u>Total</u>
Frey, Leslie	Assist. Var. Field Hockey	1	2	17	\$ 2,363	-	\$ 2,363
Boyer, James	Head Var. Cross Country	-	1	14	1,946	-	1,946
Foulds, Joshua	Assist. Var. Cross Country	-	1	12	1,668	-	1,668
Henry, Karen	Vol. Assist. Field Hockey	-	-	-	-	-	-
Lebo, Natalie	JV Volleyball	2	1	12	1,668	-	1,668
Frank, Adam	Vol. Volleyball	-	-	-	-	-	-
Noll, Celeste	Vol. Volleyball	-	-	-	-	-	-

The motion passed unanimously.

Mr. Fay made a motion, seconded by Mr. Hayes, that the Board approves the following mentor teachers for the 2011-2012 school year:

<u>Mentor Teacher</u>	<u>Salary</u>	<u>Inductee</u>	<u>Year of Program</u>	<u>Completion Date</u>
O'Marr, Elizabeth	515.00	Bond, Maryalice	1 & 2	Jun-12
Birsch, Ellen (1/2 yr.)	257.50	Hinkle, Tracy	2	Jan-12
Dieter, Patrick	515.00	Schaeffer, Brett	2	Jun-12
Harris, Debbie	515.00	Spears, Amy	1	Jun-13
Maurer, Elizabeth	515.00	Frisbie, Lindsay	2	Jun-12
Miller, Lisa	515.00	Yeager, Lindsay	2	Jun-12
O'Marr, Elizabeth	515.00	Stewart, Amber	2	Jun-12
Searle, Naomi	515.00	Holland, Lisa	1	Jun-13
Shields, David (1/2 yr.)	257.50	Kohan, Suzette	2	Jan-12

The motion passed unanimously.

Mrs. Capozzi made a motion, seconded by Mr. Merlie, that the Board approves the resignation of Doreen Mullen, for the purpose of retirement, from the position of Secretary to the Principal at the Iron Forge Educational Center, effective June 22, 2011.

The motion passed unanimously.

Mr. Clepper made a motion, seconded by Mr. Fay, that the Board approves the transfer of Stephanie Jaymes from the position of Secretary to the Assistant Principal at the BSHS to Administrative Assistant to the Principal at the BSHS, effective August 8, 2011, and approves the pay rate adjustment from \$15.53/hr. (Group E, 12 month clerical) to \$17.51/hr. (Group C, Adm. Assist. To the Principal – Support Staff Agreement & Benefits Plan from 7/1/10 to 6/30/14). (251 day position) **The motion passed unanimously.**

Mr. Fay made a motion, seconded by Mr. Clepper, that the Board approves the transfer of Julie Slaybaugh from the position of office/cafeteria aide to the position of Secretary to the Principal at the Iron Forge Educational Center, effective August 15, 2011, and approves the pay rate adjustment from \$9.87/hr. to \$13.88/hr. (Group J, School Year Aides to Group C, Adm. Assist. To the Principal – Support Staff Agreement & Benefits Plan from 7/1/10 to 6/30/14). (209 day position). **The motion passed unanimously.**

Mr. Fay made a motion, seconded by Mr. Hayes that the Board employs the crossing guards and school police for the 2011-2012 school year. **The motion passed unanimously.**

REPORTS OF SPECIAL OR ADVISORY COMMITTEES

Capital Area Tax Bureau

Mr. Vensel reported that the committee met in July and eliminated a defined benefit program. Reviewing the equity distribution to all its members.

CITIZENS PARTICIPATION

Mrs. Tanya Morrett commented on increased use of technology within the District and the use of teacher web pages.

RECOMMENDATIONS OR QUESTIONS FROM SCHOOL DIRECTORS

Mr. Merlie thanked the members of the audience for attending the Board meeting. Mr. Merlie noted that he voted “no” on attendance at the School Leadership Conference because the Board recently voted to cut conference attendance budgets. He also thanked the Administration for assistance and work in managing the recent tragedy at the District.

Mrs. Capozzi commented that the facts of the recent student death are still unknown and we should not be jumping to conclusions.

Mr. Hayes thanked the audience for their participating in the meeting this evening.

Mr. Clepper thanked the audience for attending the meeting and commented on making school supply lists available to families early to take advantage of sales.

Mr. Fay thanked everyone for attending the meeting.

Mr. Slifko thanked everyone for attending the meeting.

ADJOURNMENT

At 8:30 p.m., the Board went into Executive Session for personnel and legal matters. The Board returned from Executive Session at 9:48 PM. Mr. Clepper made a motion, seconded by Mr. Fay, to adjourn the Regular Meeting. The meeting adjourned at 9:49 p.m.

Respectfully Submitted,

Richard R. Vensel
Board Secretary